

Jewell Golf Banquet Room Rental Agreement Form

By renting the Jewell Golf Course Banquet Room, you agree to the following:

1. You are renting the banquet room only. The clubhouse will continue to operate as normal during your event with an option of shutting the doors to separate clubhouse/bar from the banquet room.
2. Jewell Golf course has tables and chairs available for your use.
3. The Jewell Golf course does NOT supply linen or table setting. You are responsible for your own needed supplies.
4. You are allowed to decorate the banquet room with the expectation that you will return the room to the previous state once your event is completed.
5. You are expected to remove your garbage and take it to the dumpster. Jewell Golf course will supply garbage liners.
6. You are allowed to cater food from an outside source or bring your own food.
7. You are allowed to bring in non-alcoholic beverages into the banquet room.
8. Any alcoholic beverages consumed during your event must be purchased from the Jewell Golf Course. You can choose what beer or alcohol will be served with the option of an open bar. These special alcohol requests and/or open bar need to be paid prior to the event.
9. You can bring your own wine, but a \$10 corkage fee will be assessed per bottle and kept behind the bar.
10. Employees are required to serve all alcoholic beverages.

ROOM FEES

COURSE MEMBERS

\$ 150 ALL DAY Rental Fee

\$75 HALF DAY Rental Fee

___ 9 am - 3 pm ___ 4 - 10 pm

\$ 600 Wedding (All Day)

\$ 250 Corporate Event Rental Fee (All Day)

NONMEMBERS

\$300 ALL DAY Rental Fee

\$150 HALF DAY Rental Fee

___ 9 am - 3 pm ___ 4 - 10 pm

\$150 Non Profit (All Day)

Contact Information

Name: _____

Email Address: _____

Phone Number: _____

Address: _____

Event Information

Date of Event: _____ Type of Event: _____

Expected Number of Guests: _____ Cater: _____

Alcohol part of this event: YES NO

Attendees paying for their own alcoholic beverages YES NO

Open bar - Amount \$ _____ (If full amount is not spent, extra will be refunded)

Special requested alcoholic beverages (Special orders of kegs or hard liquor will need to be paid prior to the event):

Bringing in wine: (Please circle) Yes _____ #of Bottles NO

Wine bottles are required to be behind the bar with staff to serve.

To secure your rental date, a 25% deposit of the room rental is required at the time of the booking. This payment will be applied to the final bill at the end of the event.

Date Deposit Paid: _____ **Amount Paid:** _____

By signing below, you are agreeing to the banquet room rental rules at the Jewell Golf Course. You also agree to pay the room balance, any assessed fees, and/or damages.

Name Printed: _____

Signature: _____ Date: _____

Please return this form and the security deposit to the **Jewell Golf Course, 1225 Main Street, Jewell, IA 50130**. Please call or text Roxie Young at (515) 468-1975 with questions.

TO BE COMPLETED BY STAFF:

Room Rental: _____

Special Alcohol Request: _____

Open Bar Amount: _____

Wine Corking Fee: _____

TOTAL Charges: _____

Deposit/Special Request Paid: _____

BALANCE DUE AT EVENT: _____